

Environmental Authorisations

The Environmental Assessment Practitioner is required to provide the following documentation as part of the application to the Department of Forestry, Fisheries and the Environment. This checklist will aid in the efficient processing of the application.

Environmental Authorisations - DFFE- Checklist

Item	
Cover Letter	
Copy of the pre-application meeting minutes	
Proof of Payment / Motivation for exclusion	
Written consent of landowners (Unless the application is in respect of linear activities or Strategic Infrastructure Projects as contemplated in the Infrastructure Development Act (Act No. 23 of 2014))	
Confirmation of Strategic Infrastructure Projects and of SIP applications from the relevant sector representative	
Map justifying project is located in a Renewable Energy Development Zone (REDZ) (if applicable) as per GN 114.	
Map justifying the projects forms part of an Electricity Grid Infrastructure (EGI) as per GN 113.	
List of Surveyor General IDs (for all project components)	
Project schedule*	
Declaration of Applicant	
Declaration of EAP and undertaking under oath or affirmation	
Screening Tool Report**	
Undertaking under Oath / Affirmation	

Water Use License Checklist

Item	
Proof of payment of application	
Master layout plan (1:100-year flood line and delineation of wetlands)	
Hydrological studies	
Groundwater studies	

Hydropedology Studies	
Civil design drawings	
EIA and EMP reports	
Rehabilitation plan	
Monitoring plan/programme	
Storm water management plan	
Plant species plan	
If section 21 (g) is also triggered	
Water demand analysis	
Water quality management report	
Civil design drawings of the facility containing polluted water	

South African Heritage Resources Agency

Item	
Photographs	
BID/EIA/Scoping Report	
Heritage Impact Assessment (if requested)	
Proof of payment	
Proof of public participation	
Deciding authority case details	



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for-sahris-22102013

SAHRIS Application Checklist Guide

Land Use Consents

Subdivision of Land Act consent and / or land use

Item	
Reason for application (letter of motivation) / cover letter	
Four copies of sketch plan	
Power of attorney for anyone acting on behalf of the property owner(s)	
Comments from relevant provinces	
Soil survey report (carried out by registered soil scientist)	
Copy of Title Deed	
Locality Map	
Optional Lease Agreement	

Land Use for Mining Land application

Item	
Letter of motivation	
Locality information plan	
LO Coordinates of application area	
Copy of the approved spatial development framework from the relevant municipality	

Crossing Servitudes: Department of Public Works and Infrastructure

Item	
IPP Letter of request to DPWI with full motivation and Pre-application meeting and minutes;	
Contact details of IPP representative and mandate to transact	
Comprehensive description on the type of service that is being provided (Business Case);	
Strategic Infrastructure Project designation;	
Project Schedule	

Locality Map;	
Legal property description (as per Deeds Office records);	
Draft diagram for the required servitude;	
Colour diagrams illustrating the full servitude layout;	
Draft Servitude Framework Agreement;	

Obstacles and Interferences

Air Traffic Navigation Services

For Solar PV: Glint and glare assessment (if the Solar PV installation falls within a 3km radius of any aerodrome/airstrip or helipad)

Department of Science and Innovation

No checklist

South African Weather Services

No checklist

Energy

Eskom Cost Estimate Letter

Item	
Proof of payment	
Provide proof of landowner consent	
Map, with the location of the facility, and relationship to an identifiable landmark clearly marked including the marked electrical connection clearly to the grid in map format and properties to be crossed	
Coordinates for on-site grid electrical connection.	
Details of offtake/3 rd party/ end customer	
Summary of project environmental risks	

Site plan indicating: <ul style="list-style-type: none"> a) The proposed location of the connection point and associated activities, (normally at the HV bushings of the grid connected transformer) b) Generators c) Transformers d) Site buildings e) Electrical diagram of the above including any backup generators 	
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For IPP applications that do not intend to be part of a regulated bid programme:

Budget Quote (BQ) request conditions and the payment of the quotation fee.

A CEL cannot be accepted as only a Request for BQ can be processed. A CEL issued does NOT mean all associated Requests for BQs can be processed. Thus, the following must be met:

1. The application caters for the generator site location and requirements to connect to the grid (as per Part 1).
2. The Private IPP (customer not participating in any government IPP procurement programme) must also provide the End Customer wheeling information (Letter of Intent) with the application form for the required technical network check.
3. The required grid capacity must be checked again and confirmed, before issuing the Request for BQ Invoice. (Payment into the Eskom account without an invoice will be disregarded and therefore will not give the customer any advantage)
4. The Request for BQ fee payment has been confirmed
5. Once meeting all four criteria above, grid capacity may be reserved for orderly BQ development.
6. To avoid hogging of limited capacity, the BQ will only be processed once criteria 1-3 has been met.

Proof of land ownership/permission to use the land is obtained.

EIA progress, i.e., appointment of EIA consultant and confirmation from DFFE approving the Scoping Report or Basic Assessment Report as may be applicable; and

Proof of reasonable viability of the proposed technology, regarding the primary energy source.

Roads and Transport

SANRAL – Accesses

Section 44 – Accesses Checklist

Item	
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Conceptual transport planning study	
Detail design drawings	
EIA	
Motivation letter	
Photographs	
Site Plans	
Scoping Report/Draft Scoping Report	
Traffic Impact Assessment	
Traffic Impact Statement	

Section 48 – Engineering Checklist

Section 48 deals with all developments (structures) along national roads and relates to building works or services (water, sewerage, electricity, etc.)

Item	
Conceptual transport planning study	
Detail design drawings	
EIA	
Motivation letter	
Photographs	
Site Plans	
Scoping Report/Draft Scoping Report	
Traffic Impact Assessment	
Traffic Impact Statement	

Section 48 – Buildings Checklist

Item	
Building plan	
Compliance certificate	
Development approval with conditions of establishment (letter)	
Layout plan	
Covering letter	
Phase plan	
Photographs	
Plans	
Site development plan	
Sub-divisional plan	
Stormwater plan	

Section 49 – subdivision of land – checklist

Section 49 – deals with any subdivisions along national roads. This contains similar restrictions as section 48

Item	
Compliance certificate	
Development approval with conditions of establishment (letter)	
Layout plan	
Covering letter	
Phase plan	
Photographs	
Plans	
Sub-divisional plan	